

## Complementary rules for exhibition logistics

Version 08/2017

All exhibitor goods arriving at the fairground will be unloaded and delivered to the stand by Expo-Cargo Ltd., their assigns and/or associates (hereinafter referred to as Expo-Cargo). The consignee is obliged to sign for the receipt of the goods. If no exhibitor staff is present at the stand to receive and sign at the time of delivery, Expo-Cargo in any case, and at their sole discretion, reserves the right to deliver the goods. Expo-Cargo assumes no responsibility for theft or damage to the goods after such delivery.

Vehicles arriving at the fairground for deliveries must not be left unattended, and must be unloaded immediately. If the consignee is not present and taking care of the unloading, Expo-Cargo will unload and deliver the goods to the stand; a) on behalf of, b) on the account of, and c) at the full risk of the consignee. In the event that, for any reason beyond the reasonable care and control of Expo-Cargo, the delivery is not possible at the time allotted, Expo-Cargo reserves the right to add additional cost for waiting time and/or transport time to the customer's account.

In the event of the consignee's absence to receive 'declared valuable cargo' at the stand, Expo-Cargo reserves the right to store the goods in a security warehouse at additional expense of the exhibitor until an entitled person is present to receive the goods.

Penalties for duties and taxes resulting from the exhibitor's 'false or improper declaration of goods', must be a) paid for, or b) guaranteed for immediately before the exhibitor leaves the fairgrounds. In the case of any unpaid penalties, or in the absence of the exhibitor, Expo-Cargo Ltd., reserves the right to confiscate these said goods.

If the exhibitor has a pre-arranged time for delivery with Expo-Cargo, and this arrangement cannot be completed due to any unforeseen conflict with the schedule of the show organizer, Expo-Cargo reserves the right to transport the goods a) at the cost of, and b) at the risk of the exhibitor to the nearest suitable warehouse, and store the goods until delivery at the fairgrounds is possible.

Removal and storage of empties during the build-up of the show will be done by the show services based on a proper completed and signed order form. Order forms are available from the hall staff and offices designated for this purpose. The service is available for the entire build-up time. All empties must be removed from the hall by the times designated by the organizer. Empties not removed from the hall by the designated time, will be removed by the organizer and stored on the account of the exhibitor. After the show closes, the empties are returned to the appropriate stands. This process may last several hours. Please make sure that you have appropriate insurance(s) for the empties and packing materials, as Expo-Cargo assumes no responsibility for damage or theft of such articles.

Any theft or damage to goods which happens whilst the goods are under care and control of Expo-Cargo, either before, during, or after the show during the breakdown period, must be reported immediately. Expo-Cargo assumes no responsibility for any loss or damage reported a) whilst the goods are outside of the sphere of influence of Expo-Cargo, b) improperly packed goods, c) claims made after the show breakdown period has officially ended.

Expo-Cargo assumes no responsibility for the contents of cases or cartons which are improperly packed, i.e. shrink wrapped, bandaged together on pallets, and/or loose goods where it is impossible to make an exact count within normally allotted time frames.

In the event that Expo-Cargo is responsible and/or liable for reported damages, the compensation awarded will be determined in accordance with the latest "General terms and Conditions" of the "SPEDLOGSWISS". Currently SZR 8.33 per kg., based on the gross weight of the affected goods/shipment, with a maximum limit per shipment of SZR 20,000.